

WeiserMazars LLP

**Xavier Society for
the Blind**

Financial Statements

December 31, 2014 and 2013



Xavier Society for the Blind

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December 31, 2014 and 2013

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Independent Auditors' Report

To the Board of Directors
Xavier Society for the Blind

We have audited the accompanying financial statements of Xavier Society for the Blind (the "Society"), which comprise the statements of financial position as of December 31, 2014 and 2013, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Xavier Society for the Blind as of December 31, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

WeiserMazars LLP

April 20, 2015

WEISERMAZARS LLP

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Xavier Society for the Blind
Statements of Financial Position
December 31, 2014 and 2013

	<u>2014</u>	<u>2013</u>
Assets		
Cash and cash equivalents	\$ 211,002	\$ 8,316,649
Certificates of deposit	-	1,700
Investment in marketable securities	12,497,258	4,688,456
Investment in annuity funds	86,961	90,154
Interest receivable	13,606	-
Contributions receivable	31,370	13,965
Prepaid expenses	32,104	28,404
Security deposits	11,193	11,193
Property and equipment, net	46,079	23,982
	<u> </u>	<u> </u>
Total assets	<u>\$ 12,929,573</u>	<u>\$ 13,174,503</u>
 Liabilities and Net Assets		
Liabilities		
Accounts payable and accrued expenses	\$ 87,919	\$ 68,938
Annuity payable	48,000	53,000
Total liabilities	<u>135,919</u>	<u>121,938</u>
 Commitments		
 Net assets		
Unrestricted:		
Undesignated	4,756,962	12,763,130
Board designated endowment	7,750,408	-
Temporarily restricted	41,062	41,969
Permanently restricted	245,222	247,466
Total net assets	<u>12,793,654</u>	<u>13,052,565</u>
	<u> </u>	<u> </u>
Total liabilities and net assets	<u>\$ 12,929,573</u>	<u>\$ 13,174,503</u>

The accompanying notes are an integral part of these financial statements.

Xavier Society for the Blind
Statement of Activities
Year Ended December 31, 2014

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Public support and revenue				
Contributions	\$ 167,285	\$ -	\$ -	\$ 167,285
Contributions from estates and trusts	554,437	-	-	554,437
Donated services	30,111	-	-	30,111
Special events, net of expenses of \$25,901	9,033	-	-	9,033
Net assets released from restrictions	5,000	(5,000)	-	-
Total public support	<u>765,866</u>	<u>(5,000)</u>	<u>-</u>	<u>760,866</u>
Investment income	180,842	2,182		183,024
Realized gain (loss) on sale of investments	69,318	(123)	3,863	73,058
Unrealized gain (loss) on investments	(109,604)	747	(6,107)	(114,964)
Total investment gain, net	<u>140,556</u>	<u>2,806</u>	<u>(2,244)</u>	<u>141,118</u>
Total public support and revenue	<u>906,422</u>	<u>(2,194)</u>	<u>(2,244)</u>	<u>901,984</u>
Expenses				
Program services	837,223	-	-	837,223
Fund raising	109,621	-	-	109,621
Management and general	215,338	-	-	215,338
Total expenses	<u>1,162,182</u>	<u>-</u>	<u>-</u>	<u>1,162,182</u>
Actuarial gain on annuity obligations		<u>1,287</u>		<u>1,287</u>
Change in net assets	(255,760)	(907)	(2,244)	(258,911)
Net assets				
Beginning	<u>12,763,130</u>	<u>41,969</u>	<u>247,466</u>	<u>13,052,565</u>
Ending	<u>\$ 12,507,370</u>	<u>\$ 41,062</u>	<u>\$ 245,222</u>	<u>\$ 12,793,654</u>

The accompanying notes are an integral part of these financial statements.

Xavier Society for the Blind
Statement of Activities
Year Ended December 31, 2013

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Public support and revenue				
Contributions	\$ 322,740	\$ -	\$ -	\$ 322,740
Contributions from estates and trusts	830,327	-	-	830,327
Donated services	28,183	-	-	28,183
Special events, net of expenses of \$27,761	15,969	-	-	15,969
Total public support	<u>1,197,219</u>	<u>-</u>	<u>-</u>	<u>1,197,219</u>
Gain on sale of building	7,841,464			7,841,464
Investment income	123,230	1,983	8,174	133,387
Realized gain on sale of investments	131,334	-	8,711	140,045
Unrealized gain on investments	380,167	3,233	25,216	408,616
Total investment gain, net	<u>8,476,195</u>	<u>5,216</u>	<u>42,101</u>	<u>8,523,512</u>
Total public support and revenue	<u>9,673,414</u>	<u>5,216</u>	<u>42,101</u>	<u>9,720,731</u>
Expenses				
Program services	671,410	-	-	671,410
Fund raising	127,186	-	-	127,186
Management and general	277,891	-	-	277,891
Total expenses	<u>1,076,487</u>	<u>-</u>	<u>-</u>	<u>1,076,487</u>
Actuarial gain on annuity obligations		<u>6,021</u>		<u>6,021</u>
Change in net assets	8,596,927	11,237	42,101	8,650,265
Net assets				
Beginning	4,166,203	30,732	205,365	4,402,300
Ending	<u>\$ 12,763,130</u>	<u>\$ 41,969</u>	<u>\$ 247,466</u>	<u>\$ 13,052,565</u>

The accompanying notes are an integral part of these financial statements.

Xavier Society for the Blind
Statement of Functional Expenses
Year Ended December 31, 2014

	Program Services	Supporting Services		Total
		Fund Raising	Management and General	
Salaries and stipends	\$ 243,296	\$ 45,373	\$ 71,802	\$ 360,471
Employee benefits and payroll taxes	58,909	9,257	15,990	84,156
Subcontracted publication services	246,400	-	-	246,400
Materials and supplies	31,478	31,098	-	62,576
Postage and shipping	-	1,478	7,758	9,236
Telephone and internet	12,383	1,892	2,924	17,199
Rent	101,662	15,532	24,004	141,198
Maintenance and insurance	24,542	3,749	5,795	34,086
Utilities	289	44	68	401
Promotion of program services	8,603	-	-	8,603
Investment management fees	-	-	17,481	17,481
Professional fees	-	-	46,695	46,695
Service contracts	40,555	-	-	40,555
Subcontracted transcription services	46,364	-	-	46,364
Office equipment maintenance	5,913	-	-	5,913
Conferences	2,187	-	5,103	7,290
Other	6,800	-	15,866	22,666
Depreciation	7,842	1,198	1,852	10,892
	<u>\$ 837,223</u>	<u>\$ 109,621</u>	<u>\$ 215,338</u>	<u>\$ 1,162,182</u>

The accompanying notes are an integral part of these financial statements.

Xavier Society for the Blind
Statement of Functional Expenses
Year Ended December 31, 2013

	Program Services	Supporting Services		Total
		Fund Raising	Management and General	
Salaries and stipends	\$ 238,870	\$ 44,720	\$ 71,096	\$ 354,686
Unemployment payments and temporary help	46,369	7,287	12,585	66,241
Employee benefits and payroll taxes	72,592	11,407	19,704	103,703
Subcontracted publication services	73,435	-	-	73,435
Materials and supplies	22,449	41,692	-	64,141
Postage and shipping	-	1,864	9,787	11,651
Telephone and internet	13,785	2,106	3,255	19,146
Rent	11,718	1,790	2,767	16,275
Maintenance and insurance	38,210	5,838	9,021	53,069
Utilities	18,040	2,756	4,259	25,055
Promotion of program services	2,712	-	-	2,712
Investment management fees	-	-	15,646	15,646
Professional fees	3,183	-	97,424	100,607
Service contracts	55,471	-	-	55,471
Subcontracted transcription services	13,527	-	-	13,527
Office equipment maintenance	1,733	-	-	1,733
Conferences	1,758	-	4,102	5,860
Other	6,988	-	16,305	23,293
Depreciation	50,570	7,726	11,940	70,236
	<u>\$ 671,410</u>	<u>\$ 127,186</u>	<u>\$ 277,891</u>	<u>\$ 1,076,487</u>

The accompanying notes are an integral part of these financial statements.

Xavier Society for the Blind
Statements of Cash Flows
Years Ended December 31, 2014 and 2013

	<u>2014</u>	<u>2013</u>
Cash flows from operating activities		
Change in net assets	\$ (258,911)	\$ 8,650,265
Adjustments to reconcile change in net assets to net cash (used in) provided by operating activities		
Depreciation	10,892	70,236
Realized gain on sale of building	-	(7,841,464)
Realized gain on sale of investments	(73,058)	(140,045)
Unrealized loss (gain) on investments	114,964	(408,616)
Actuarial (gain) on annuity obligations	(1,287)	(6,021)
Increase (decrease) in cash resulting from changes in operating assets and liabilities		
Interest receivable	(13,606)	-
Contribution receivable	(17,405)	(188)
Prepaid expenses	(3,700)	(7,671)
Security deposits	-	(11,193)
Accounts payable and accrued expenses	18,981	(23,804)
Net cash (used in) provided by operating activities	<u>(223,130)</u>	<u>281,499</u>
Cash flows from investing activities		
Purchase of investments	(10,955,898)	(3,628,854)
Proceeds from sales of investments	3,110,084	2,790,953
Purchase of property and equipment	(32,990)	(12,708)
Proceeds from sales of building	-	8,789,881
Net cash (used in) provided by investing activities	<u>(7,878,804)</u>	<u>7,939,272</u>
Cash flows from financing activities		
Payment of annuity obligations	<u>(3,713)</u>	<u>(3,979)</u>
Net (decrease) increase in cash and cash equivalents	(8,105,647)	8,216,792
Cash and cash equivalents		
Beginning	8,316,649	99,857
Ending	<u>\$ 211,002</u>	<u>\$ 8,316,649</u>

The accompanying notes are an integral part of these financial statements.

Xavier Society for the Blind
Notes to Financial Statements
Years Ended December 31, 2014 and 2013

1. Nature of Operations and Summary of Significant Accounting Policies

Organization

Xavier Society for the Blind (the “Society”) provides free reading materials to clients who are sight impaired, without any charges for use or shipping. The reading materials, which are of a religious nature, are distributed mainly through the United States and Canada. In addition to sacred scripture, manuals of prayer, and religious textbooks, etc., the Society’s principal ongoing services are to maintain a lending library and provide books and periodicals to the sight impaired.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Financial Statement Presentation

Under accounting principles generally accepted in the United States of America, the Society is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets, as follows:

Unrestricted Net Assets

Unrestricted net assets are undesignated and available for general purposes and are used for the general activity of the Society. Assets restricted by board designation are classified and reported as unrestricted net assets.

Temporarily Restricted

Temporarily restricted net assets consist of resources, the use of which have been restricted by donors. The release of net assets from restrictions results from either the satisfaction of the restricted purposes specified by the donors or from the passage of time.

Permanently Restricted

Permanently restricted net assets consist of resources, the use of which have been permanently restricted by donors and the income of which is directed for specific programs by the donor.

Contributions

Unconditional promises to give are recognized as contribution revenue and receivables in the period in which the promise is received. An asset other than cash, received as a gift, is recorded at fair value at the date of the gift or when proceeds from the sale of the asset are received. The Society records contributions received as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions. Restricted contributions are reported as unrestricted support in the period in which they are received if the restrictions are met in the same reporting period.

Xavier Society for the Blind
Notes to Financial Statements
Years Ended December 31, 2014 and 2013

Legacies are recognized when the gift is received, except that, if the Society has been notified by an administrator or attorney of an estate or trust that a specified, certain amount has been determined and will be sent within a reasonable time, the legacy gift is recognized as an unconditional promise to give and is recorded as contribution revenue and a contribution receivable in the period that the notification is received.

The Society receives contributions from donors located in the United States and Canada.

Donated Services

Donated services consist of time spent by volunteers and are recorded at their estimated fair values when they meet certain conditions. Donated services are reported as contribution revenue and expenses only if the services create or enhance a nonmonetary asset, or would typically need to be purchased by the organization if they had not been provided by contribution, require specialized skills, and are provided by individuals with such specialized skills.

During 2014 and 2013, the actual amount of donated services that met the above criteria were valued at \$30,111 and \$28,183, respectively, and are reflected in the statements of activities as both public support and salaries and stipends and professional fees expense.

The total amounts of hours worked by volunteers for the Society in all capacities, including specialized skills (value reflected above) and nonspecialized skills, were approximately 800 hours (unaudited) in 2014 and 3,100 hours (unaudited) in 2013.

Cash and Cash Equivalents

Investments with original maturities of three months or less when purchased are considered to be cash equivalents. Funds on deposit at brokers and invested in money market accounts or liquid asset funds are considered to be marketable securities.

Investments

Investments in debt and equity securities are reported at fair value. Realized gain or loss on the sale of marketable securities is based on average cost; unrealized gain or loss on marketable securities held at the balance sheet date reflects the difference between fair value compared to the previously adjusted historical cost.

Retirement Benefits

The Society participates in a noncontributory retirement plan of the Archdiocese of New York for lay employees. Annual funding requirements of the Society are based on charges submitted by the Archdiocese. The provision for retirement benefits was \$27,685 in 2014 and \$48,204 in 2013.

Concentration of Credit Risk

From time to time, the Society may maintain cash balances in excess of the Federal Deposit Insurance Corporation insured limits and is exposed to the credit risk resulting from this concentration of cash. However, the Society has not experienced any losses on such concentrations during the year ended December 31, 2014.

Marketable securities held at Merrill Lynch Wealth Management and Wilmington Trust are insured up to \$500,000 at each custodian, with a limit of \$250,000 for cash, by the Securities Investor Protection Corporation.

Xavier Society for the Blind
Notes to Financial Statements
Years Ended December 31, 2014 and 2013

Property and Equipment

Expenditures for property and equipment are capitalized at cost. Furniture, fixtures and equipment are depreciated on the straight-line method over their estimated useful lives, and leasehold improvements are amortized over the expected life of the lease. Repairs and maintenance are expensed as incurred.

Income Taxes

The Society is a not-for-profit organization, as defined in Section 501(c)(3), and is exempt from Federal income taxes under Section 501(a) of the Internal Revenue Code. The Society has been classified as an organization that is not a private foundation under Section 509(a) and qualifies for the 50% charitable contributions deduction by individual donors, as stated in Section 170 of the Internal Revenue Code. The Society's management believes that there are no income tax uncertainties which would have a material effect on the financial statements. The Society files information returns with Federal and state taxing authorities, which are generally subject to examination by the taxing authorities for a period of three years from the later of either the due date of such returns or the actual date the returns were filed.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Program services, as presented in the statement of functional expenses, include the expenses directly related to the provision of books and periodicals in formats usable by the sight impaired. Supporting services include the expenses which are not directly related to the program services and are of an administrative nature.

2. Marketable Securities

Investment in marketable securities is comprised of the following at December 31:

	2014		2013	
	Cost	Fair Value	Cost	Fair Value
Corporate stock	\$ 5,770,212	\$ 5,842,319	\$ 2,100,794	\$ 2,365,698
Mutual funds	1,066,540	940,658	1,463,210	1,228,000
Fixed income	3,930,410	3,904,104	-	-
Other investments	327,937	325,718		
Cash and cash equivalents at brokers	1,484,459	1,484,459	1,094,759	1,094,759
	<u>\$ 12,579,558</u>	<u>\$ 12,497,258</u>	<u>\$ 4,658,763</u>	<u>\$ 4,688,457</u>

The cumulative amount of unrealized losses as of December 31, 2014, was \$82,300. At December 31, 2013, the cumulative amount of unrealized gains was \$29,694.

The Society holds its marketable securities in custodial accounts at Merrill Lynch Wealth Management and Wilmington Trust in a diversified portfolio with no concentration toward any one industry group.

3. Fair Measurements

Accounting principles generally accepted in the United States of America establish a framework for measuring fair value and require disclosures about fair value measurements, including a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value into three broad levels explained below:

- Level 1 Fair value is based on quoted prices available in active markets for identical investments as of the reporting date. Investments included in this category include listed equities.
- Level 2 Fair value is based on inputs, other than Level 1, that are observable for the asset or liability, either directly or indirectly, for substantially the full term of the asset or liability through corroboration with observable market data.
- Level 3 Fair value is based on significant unobservable inputs for the asset or liability. These inputs require significant management judgment or estimation. Certain investments valued using a net asset value, or its equivalent, subject to current redemption restrictions that will not be lifted in the near term are included in this category.

The Society's investments are all considered to be Level 1.

4. Restricted Net Assets

Temporarily Restricted

The Society maintains a segregated gift annuity fund in which identifiable separate donor restricted investments are held as temporarily restricted assets. As of December 31, 2014 and 2013, approximately 58% and 60%, respectively, of the gift annuity fund assets were invested in a money fund holding primarily cash and cash equivalent investments. A lifetime annuity is paid to the donor or other named beneficiary from this fund.

In accordance with a policy adopted by the Board of Directors, the gift portion is withdrawn from the annuity fund only at termination of each agreement, i.e., upon the demise of the annuitant(s) when the principal becomes available for the Society's use.

Permanently Restricted

The Society has received contributions with permanent restrictions as to their use. These contributions comprise an endowment fund in which the principal of the fund, including net realized and unrealized capital gains and losses, is not available for the Society's general use, but is intended to generate investment income, which is available for the Society's general purposes.

Xavier Society for the Blind
Notes to Financial Statements
Years Ended December 31, 2014 and 2013

Endowment Fund

Donor-designated Endowment

Under the New York Prudent Management of Institutional Funds Act, the Society may appropriate so much of an endowment fund as it deems prudent, considering the specific factors set forth in NYPMIFA and subject to the intent of the donor. Unless stated otherwise, the earnings in an endowment fund are donor-restricted until appropriated.

The Society classifies as permanently restricted assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) realized and unrealized gains and losses to the permanent endowment. In accordance with NYPMIFA, the Society considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Society, and (7) the Society's investment policies.

The Society's endowment fund was established prior to the involvement of any current board members. The Board of Directors has taken the position to preserve the fair value of the original gift and has designated that this fund will continue to be preserved until such time as the original restriction becomes known or the Society petitions the Attorney General to release the restriction.

The Society has adopted an investment policy with the stated primary objective to preserve capital of the above endowments. The secondary objective is to maintain purchasing power by growing the investments at an annual rate that equals or exceeds the rate of inflation. The tertiary objective is growth and income. Over a five year rolling period, the investment should closely track the return of the balanced market indices. The endowment fund is managed with the same objective and is comprised of an allocation of marketable securities disclosed in Note 2.

Board-designated Endowment

As of December 31, 2014, the Board of Directors had designated the marketable investments held by the Wilmington Trust as a restricted endowment fund to support the mission of the Society. Since this amount resulted from an internal designation and is not donor-restricted, it is classified and reported as unrestricted net assets.

Endowment net asset composition by type of fund as of December 31, 2014, is as follows:

	<u>Unrestricted</u>	<u>Permanently Restricted</u>	<u>Total Net Endowment Assets</u>
Donor-restricted endowment funds	\$ -	\$ 245,222	\$ 245,222
Board-designated endowment funds	<u>7,750,408</u>	<u>-</u>	<u>7,750,408</u>
Total funds	<u>\$ 7,750,408</u>	<u>\$ 245,222</u>	<u>\$ 7,995,630</u>

Xavier Society for the Blind
Notes to Financial Statements
Years Ended December 31, 2014 and 2013

Changes in endowment net assets as of December 31, 2014, are as follows:

	<u>Unrestricted</u>	<u>Permanently Restricted</u>	<u>Total Net Endowment Assets</u>
Endowment net assets, beginning of year	\$ -	\$ 247,466	\$ 247,466
Investments designated by Board	7,712,736	-	7,712,736
Investment income	35,065	9,545	44,610
Net appreciation (depreciation)	2,607	(2,244)	363
Appropriation of endowment assets to expenditure	<u>-</u>	<u>(9,545)</u>	<u>(9,545)</u>
Endowment net assets, end of year	<u>\$ 7,750,408</u>	<u>\$ 245,222</u>	<u>\$ 7,995,630</u>

5. Property and Equipment

Property and equipment, at cost, consists of the following at December 31:

	<u>2014</u>	<u>2013</u>	<u>Estimated Useful Lives</u>
Leasehold improvements	\$ 12,708	\$ 12,708	5 years
Furniture, fixtures and equipment	<u>69,246</u>	<u>36,256</u>	5 years
	81,954	48,964	
Less: accumulated depreciation	<u>(35,875)</u>	<u>(24,982)</u>	
	<u>\$ 46,079</u>	<u>\$ 23,982</u>	

6. Commitments

Effective October 2, 2013, the Society entered into an agreement to sub-lease office space in New York City. The sub-lease is for a five year term ending September 30, 2018, with an option to renew for three additional annual periods. Total rent expense for the years ended December 31, 2014 and 2013, were \$135,625 and \$16,275, respectively. The total future minimum lease commitments are as follows:

<u>Year Ending December 31,</u>	<u>Amount</u>
2015	\$ 130,200
2016	130,200
2017	130,200
2018	<u>97,650</u>
	<u>\$ 488,250</u>

7. Free Mailings (Unaudited)

The United States Postal Service Regulation 135, "Free Matter for the Blind and Other Handicapped Persons," states that certain acceptable material may be mailed to the blind at no charge. As part of its program services, the Society mailed approximately 47,000 and 39,000 pieces of mail during 2014 and 2013, respectively, that qualified as acceptable matter under the U.S. Postal Service Regulation 135. In effect, these pieces of mail were sent free of charge and, because the value of the postage is not readily determinable, no postage expense is reflected in the financial statements for these mailings.

Xavier Society for the Blind
Notes to Financial Statements
Years Ended December 31, 2014 and 2013

8. Reading Materials (Unaudited)

A. Libraries:

At December 31, 2014, the Society maintained an extensive Braille library from which publications are provided to clients on demand. In addition, the Society maintained a lending library of 1,189 books in digital media format, with at least three copies of every title for daily circulation. The libraries have not been capitalized because most of the items comprising the collection are of low individual value and are subject to more than usual deterioration from use. From time to time, donations of library materials have been made to other libraries. Masters are reserved for copy making. The costs for materials and binding are expensed. The libraries are covered by the Society's regular insurance.

B. Periodicals:

The Society provides for its clients, on request, the *Xavier Review* and the *Mass Propers* in audio and in Braille. The Society also provides access to several periodicals through downloads from its website. The costs of this service are expensed under subcontracted publication services in the statements of functional expenses.

9. Subsequent Events

The Society has evaluated subsequent events through April 20, 2015, the date financial statements were available for issuance.

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